INCOME ONLY PRE-QUALIFICATION CHECKLIST
House Key Opportunity Program

Mortgagor Name: _____

Lender: _____

Contact Name: _____ Phone: _____

Contact Email: _____

Select the Washington State Housing Finance Commission Down Payment Program you intend to use.

ARCH - East King County DPA

THESE ITEMS ARE REQUIRED FOR ALL INCOME PRE QUALS:

✓ **CHECK THE ITEMS INCLUDED** **ALL COPIES MUST BE LEGIBLE.**

- ☐ This Checklist
- ☐ Residential Loan Application (URLA) for first mortgage
- ☐ Income and Household Members Disclosure – signed and dated by borrower(s) (15.8)
- ☐ Written VOE(s)
- ☐ **2** current paycheck stubs and other income verification(s)
- ☐ OTHER income documentation may include child support, interest, disability, social security award letter, non-borrowing spouse, etc.

☐ Signed and dated copies of Borrower(s)' and Spouse(s)' Federal Income Tax returns for the past 3 years;

OR Statement of Income Tax Filing (15.12)

UPLOAD THE ABOVE CHECKLIST AND ATTACHMENTS TO LENDER PORTAL

By submitting this income only pre-qualification, WSHFC will not provide a commitment or approval to lend. The application will need to be locked, and a complete Pre-Closing Compliance File submitted before we can approve the file for closing.

Call 1-800-767-4663 if you have any questions.